



DELEGATING WITH CONFIDENCE ASSESSMENT

Delegation is a skill that you can develop if you put in the work. Let's see where you're at today. Respond to the questions below, then tally up your answers for your total score.

		DISAGREE	AGREE
1	You always find time to delegate even when you have a tight deadline.	1 2 3 4 5 6 7 8 9 10	
2	You believe it's your duty to grow your people by delegating tasks and responsibilities to them.	1 2 3 4 5 6 7 8 9 10	
3	You believe that you can grow and develop if you can delegate to your team.	1 2 3 4 5 6 7 8 9 10	
4	You are completely comfortable delegating tasks — you have no fear.	1 2 3 4 5 6 7 8 9 10	
5	You know what tasks are easiest for you to delegate.	1 2 3 4 5 6 7 8 9 10	
6	You know which team members you can count on when delegating your tasks.	1 2 3 4 5 6 7 8 9 10	
7	When you delegate tasks, you always communicate effectively and provide enough detail for the person you're delegating to.	1 2 3 4 5 6 7 8 9 10	
8	You always set clear expectations when you delegate tasks.	1 2 3 4 5 6 7 8 9 10	
9	You always follow up with your team members after you delegate.	1 2 3 4 5 6 7 8 9 10	
10	You always provide feedback, positive or negative, when you follow up with your team member.	1 2 3 4 5 6 7 8 9 10	

YOUR SCORE _____

What area(s) do you need to focus on most?